

The intent of these guidelines is not to be restrictive, but to ensure broad public impact while acknowledging the role of the Tenure Facility and its donors in providing support.

### **1. Acknowledgement and Disclaimer**

Grant recipients agree to include acknowledgment, logos, and disclaimer language for the Tenure Facility and relevant donors on all outreach products, published reports, internet-disseminated reports, and conference materials funded in whole or in part.

The disclaimer language should read, in the same language(s) of the publication:

*The views presented here are those of the authors and are not necessarily shared by the International Land and Forest Tenure Facility, Sida, nor any other agencies that support the Tenure Facility.*

“Sida” or “Sweden” shall not be used in the publication in any way that could be perceived as if Sida or Sweden has participated in the production or supports any opinions presented.

If acknowledgment is deemed not appropriate, the grantee will seek guidance from the Tenure Facility by emailing Briana Okuno at [bokuno@thetenurefacility.org](mailto:bokuno@thetenurefacility.org).

### **2. Logos**

All publications, reports, conference materials, and brochures that are wholly or partly funded by the Tenure Facility will:

- Prominently feature the logo of the Tenure Facility, usually on the front cover of the publication if applicable;
- The Swedish logo should also appear on the publication or material, preferably near the disclaimer language above.
- Feature introductory text describing the Initiative, usually on the inside cover of the publication if applicable:

*The International Land and Forest Tenure Facility (“The Tenure Facility”) is a unique new institution that provides grants to advance land and forest tenure security and the rights and livelihoods of Indigenous Peoples and Local Communities. The Tenure Facility is being incubated by the Rights and Resources Initiative (RRI). For more information, please visit [www.thetenurefacility.org](http://www.thetenurefacility.org).*

Logos can be attained by emailing Ms. Briana Okuno at [bokuno@thetenurefacility.org](mailto:bokuno@thetenurefacility.org).

### **3. Submission of electronic copies**

A copy in .pdf format of the final production version of products produced should be sent to Briana Okuno at the e-mail address provided above. In an effort to raise public awareness, promote and publicize our goals, and establish transparency, the product may be posted on [www.thetenurefacility.org](http://www.thetenurefacility.org).

### **4. Public availability**

The intent of the Tenure Facility is to encourage cost-effective dissemination of products, research, and analysis produced by grantees of the Tenure Facility to effect the broadest and deepest impacts possible.

Printed products for which the production costs are funded in whole by the Tenure Facility must be distributed free of charge, excepting postage charges; these products are to be used exclusively for non-commercial purposes.

In an effort to raise awareness and jointly promote our shared mission, the Tenure Facility encourages all outreach products to be made available on the recipient's website.

### **5. Connection to Rights and Resources Initiative (RRI)**

Although the Tenure Facility is being incubated by the Rights and Resources Initiative (RRI), the RRI logo should not be used on products supported by the Tenure Facility unless the grantee receives express written permission from the Director of the Tenure Facility.